

APPLICATION REVIEW TEAM EVALUATION FORM-Basic Needs

2022-2025 GRANT APPLICATION

EACH MEMBER of the Application Review Team should complete a form based on application review.

Lead Organization: _____

Program: _____

Reviewer: _____ Date: _____

		Reference Application Question(s)	Not demonstrated	Poor	Fair	Good	Excellent
			0	1	2	3	4
APPLICATION SECTION 1 – General Information about Lead Organization							
1-A	The organizational chart clearly shows the board, management and program structure, and seems appropriate for managing the organization and its programs.	Attachment B	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1-B	The agency's Board of Directors and/or Advisory Board represents a diversity of skills and knowledge, including experience in finance, leadership, program management and public relations.	Attachment C	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subtotal (add all points for this section)							
Comments:							

APPLICATION SECTION 2 – Program Information			0	1	2	3	4
2-A	The program addresses community needs and the goal of the UWGCV initiative.	11 & 12	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-B	The organization and program management is qualified to deliver this program.	13	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-C	Staff and volunteers (if used) receive appropriate training and supervision.	14	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-D	Program aligns with the target population and describes how the UWGCV funds will serve this population.	15	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-E	The number of individuals served by the program is appropriate, based on the grant request.	16 & 17 Attachment A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-F	The program identified specific strategies to target the communities identified in the target population.	18	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-G	The program has developed (max 2 points) or has implemented (max 4 points) a comprehensive plan with historical data to address diversity, equity, and inclusion.	19	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subtotal (add all points for this section)							
Comments:							

APPLICATION SECTION 3 – Program Goals, Outcomes, Indicators, Evaluation, Strategies		Reference Application Question(s)	Not demonstrated 0	Poor 1	Fair 2	Good 3	Excellent 4
3-A	The program's cost per unit is appropriate for population served and service being provided.	20	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3-B	Narrative is complete and appropriate in explaining use of funds.	20	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3-C	Program adequately addresses solutions to access barriers.	21	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3-C	Proposal demonstrates that results are evaluated and used to improve the program.	22	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subtotal (add all points for this section)							
Comments:							

APPLICATION SECTION 4 – Program Funding Request			0	1	2	3	4
4-A	The proposed budget is appropriate for the type and quality of work described.	24 & Attachment A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4-B	The program has a viable plan for self-sustainability after the grant period is over.	26	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subtotal (add all points for this section)							
Comments:							

APPLICATION SECTION 5 – Collaborative Partners			0	1	2	3	4
5-A	The proposal demonstrates how each collaborating partner contributes to the success of the program.	28	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Subtotal (add all points for this section)							
Comments:							

TOTAL (All sections above; Sections 1-5)	
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Questions to be asked at the grant review panel presentation:

Key Strengths of the program:

Key Weaknesses of the program:

End of Evaluation Form